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IN REPLY
REFER TO

AQBC

DEC 12 1996

MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
COMMAND DISTRICTS
DCMC HEADQUARTERS STAFF

SUBJECT: Third Edition of the DCMC Metrics Guidebook

This memorandum announces the distribution of the third edition of the DCMC Metrics Guidebook. The FY97 DCMC Metrics Guidebook is now located on the DCMC Home Page under "Metrics Users Guides", a part of "Reference Information to Download." This edition of the Guidebook incorporates all changes to the DCMC family of metrics which were introduced earlier via policy memoranda. A hard copy version of the Guidebook will be published during December 1996 and will be delivered to the Performance Improvement Officers at each District and Contract Administration Office.

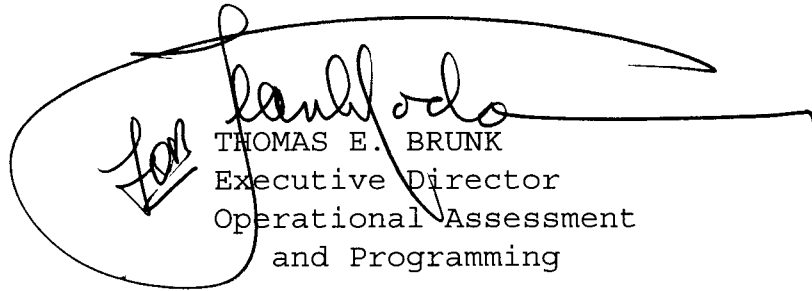
Hereafter, the DCMC Metrics Guidebook will serve as the definitive source for the current set of top level performance metrics and other metrics supporting the DCMC Business Plan. Updates to any of the metrics or their component data elements will be introduced as formal changes to the Guidebook. Change pages will be distributed as attachments to policy memorandum and, for printing convenience, will be posted to the "Metrics Users Guides" section of the Home Page.

The FY97 DCMC Metrics Guidebook incorporates several new features that will enhance its functionality:

- Data element definitions are now placed immediately below the operational definitions of each metric.
- A Top Seven Metrics Relationship Matrix has been added to show how all the "feeder" and complementary metrics relate to the Top Seven "Rights."

- A Metrics Development Guide is incorporated as an appendix to help teams chartered to develop performance based metrics.
- The Top Seven "Rights" are highlighted in the table of contents.

Users of the guidebook are encouraged to submit recommended changes or comments to Mr. Joseph Petrucelli, AQBC, Defense Logistics Agency, 8725 John J. Kingman Road, Suite 2533, Ft. Belvoir, VA 22060-6221.



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